



SUPERIOR COURT OF CALIFORNIA, COUNTY OF MENDOCINO

Ukiah Branch
100 North State Street
Ukiah, CA 95482
(707) 463-4660

Ten Mile Branch
700 South Franklin Street
Fort Bragg, CA 95437
(707) 964-3192

CIVIL ASSESSMENT PETITION AND ORDER
Defendant's Request and Declaration to Vacate Civil Assessment

Defendant's Name: _____ Case Number: _____

IMPORTANT: **WRITTEN** proof of any of the following **MUST** be attached and cover the time period in question.

- HOSPITALIZED OVERSEAS MILITARY DUTY INCARCERATED OTHER

The following is an explanation of my failure to pay: (Please type or print)

I declare under penalty of perjury that the foregoing statement is true and correct to the best of my knowledge and that written proof is attached to this form.

Executed at _____ on _____
(City and State) (date)

Address: _____

Telephone: _____ Signature: _____
(Defendant)

ORDER RE CIVIL ASSESSMENT (COURT USE ONLY)

The Court having read and considered the Petition regarding vacating the Civil Assessment pursuant to PC § 1214.1(B), hereby makes the following order:

Petition to vacate is: Denied Granted

Installment Payments are allowed

Fine is converted to _____ hours of community service.

Signature: _____ Date: _____
(Judicial Officer)

To the defendant:

You must pay \$ _____ by _____.

Payment options:

Mail – send check or money order (no cash) to the address noted at the top of this letter.

Phone – call (707) 463-6872 to pay by MasterCard or Visa.

Internet – Visit our website at www.mendocino.courts.ca.gov

In person – Visit either branch listed at the top of this letter, and pay with cash, check, money order, or credit card.