



MENDOCINO COUNTY SHERIFF'S OFFICE

Corrections Division
Work Release Program

WORK RELEASE APPLICATION

Applicant - Do not fill in shaded box:

| | | |
|---------------------------|-----------------|--------------------------------|
| COURT INFORMATION: | | |
| Offense: _____ | Sentence: _____ | Surrender Date: ____/____/____ |
| Court: _____ | Court #: _____ | Attorney: _____ |

Applicant - Fill in below boxes:

| | | |
|----------------------------------|-------------------------------|--|
| Name: _____ | Date of Birth: ____/____/____ | State of Birth: _____ |
| <small>Last First Middle</small> | | |
| Home Address: _____ | City: _____ | State: _____ Zip: _____ |
| Mailing Address: _____ | City: _____ | State: _____ Zip: _____ |
| Telephone: _____ | Race: _____ | Hair: _____ Eyes: _____ Height: _____ Weight: _____ Sex: _____ |
| Driver's License #: _____ | State: _____ | Social Security #: _____ |

| | | |
|--------------------------------|-----------------|-------------------------|
| EMPLOYMENT INFORMATION: | | |
| Occupation: _____ | Employer: _____ | Telephone #: _____ |
| Address: _____ | City: _____ | State: _____ Zip: _____ |

| | | |
|---------------------------------------|-----------------------------|-------------------------|
| EMERGENCY CONTACT INFORMATION: | | |
| Name: _____ | Relationship: _____ | |
| Address: _____ | City: _____ | State: _____ Zip: _____ |
| Home Telephone #: _____ | Business Telephone #: _____ | |

RULES AND REGULATIONS

1. Must meet the criteria as outlined in the Work Release Program policies and procedures. The participant must have a misdemeanor sentence of 45 days or less; must not have been convicted of any misdemeanor sex crimes, or violence; must not have a history of violence, sex crimes, or multiple drug charges, or any felony conviction within the last three years; and must not have outstanding charges, detainers or protective orders.
2. If you are on disability or have medical problems, you will be required to provide a written statement from a licensed physician or other official allowing you to perform manual labor. This statement is required at the time of your interview.
3. This application, along with a **non-refundable** \$35.00 application fee (**money order only**), must be received by the Work Release Office no later than 14 days prior to your commitment date. Daily Work Release fees of \$10.00 per Work Release day will be due at the time of the Work Release interview.
4. Out-of-County transfers will be required to pay an additional \$50.00 transfer fee.
5. Per Penal Code Section 4024.2, Participants are not eligible for good and work time credits.

I declare that the above information is true and correct. I will perform my assigned days of service to the satisfaction of the work supervisor to whom I am assigned. I agree to obey all laws and abide by the rules of the work release program. I understand that any infraction may result in removal from the program and referral to the sentencing court for final disposition. I authorize the release of information in my medical, employment, and criminal records as necessary for the implantation and duration of this program.

PARTICIPANT: _____ Date: _____

ACCEPTED BY: _____ Date: _____

Commitment Order Removed: _____

A#: _____ SID#: _____ FBI#: _____



MENDOCINO COUNTY SHERIFF'S OFFICE
Corrections Division
Work Release Program

463-4092

You have been referred by the sentencing court for consideration to the Sheriff's Work Release Program. In order for us to determine your eligibility for the Work Release Program, you must do the following:

- ▶ Read and complete the application on the reverse side.
- ☐ MAIL completed application along with a \$35.00 **non-refundable** application (*money order only*) fee to:

Mendocino County Sheriff's Office
Attn: Work Release Program
951 Low Gap Rd
Ukiah Ca 95482-3797

Make \$35.00 MONEY ORDER payable to:
Mendocino County Sheriff's Office

Once your application and application fee have been received, the Work Release Officer will evaluate you for the program.

- ⇒ **If accepted**, you will be notified and given a date and time for an interview. Fees of \$10.00 per workday will be due and payable at the time of the interview.
- ⇒ Out-of-county transfers will be assessed an additional fee of \$50.00 payable at the time of the interview.
- ⇒ **If denied**, you will receive a written explanation and will be required to report to the Mendocino County Jail as directed by the judge.

If you have any questions, or have not heard back from our office within ten (10) working days, please contact the Work Release Program at 463-4092, Monday through Friday, 8:00 a.m. through 2:00 p.m.

**PLEASE DO NOT COME INTO THE OFFICE
WITHOUT AN APPOINTMENT !**



**WE CANNOT ACCEPT PERSONAL CHECKS
Money Orders or Cash ONLY**